





# **CFAR3 Travel Grants Policy**

The CFAR3 Travel Grants program supports postgraduate students and early-mid career researchers to showcase Australian food allergy research.

Travel Grants can be used to support your presentation of food allergy research at in-person, virtual and hybrid domestic and international conferences with an international audience.

Postgraduate scholars and early-mid career researchers in food allergy are encouraged to apply.

You must include proof of abstract submission or acceptance of an oral or poster presentation. A preliminary approval may be granted based on an abstract submission, with final approval pending acceptance.

#### **Travel Grant amounts**

#### Domestic travel (up to \$1500)

- Return economy airfares (Red-E deal or equivalent)
- 1 night accommodation / meals / transport (ATO Reasonable Travel Allowance Scale)
- Conference registration

### International travel (up to \$4000)

- Return economy airfares (Red-E deal or equivalent)
- Up to 3 nights' accommodation / meals / transport (ATO Reasonable Travel Allowance Scale)
- Conference registration

### Eligibility criteria

### To be eligible you must be:

- Enrolled in or employed by an Australian University as a PhD or Masters' student (100 per cent research) or level A-C academic within 15 years of your PhD being awarded
- Managed or supervised by at least one CFAR Chief or Associate Investigator

- An Australian citizen or an Australian permanent resident. International students / researchers based in Australia are also eligible
- Presenting an oral or poster presentation at a conference that aligns with the <u>CFAR3 vision and</u> mission
- A current CFAR member

## How to apply

Please complete the application form and submit it with the following supporting documents to cre.cfar@mcri.edu.au:

- A copy of your accepted abstract (or abstract to be submitted). Evidence of abstract acceptance will be required before the grant is confirmed
- 2. A summary CV (maximum 2 pages)
- 3. A budget summary (e.g. conference attendance, airfares, accommodation costs).

### General information

The CFAR3 Travel Committee will endeavour to ensure the equitable distribution of funds across the eligible applicants.

Applications will be considered on merit, with thought given to the career stage and any career interruptions.





Priority will be given to CFAR3-funded postgraduate students and CFAR3-funded postdoctoral fellows and applicants who have not previously received a CFAR Travel Grant. A maximum of three Travel Grants will be awarded per applicant during the CFAR3 NHMRC funding term (2023 – 2027). Evidence of application for other travel grant opportunities will also be highly regarded.

For conference presentations, the applicant must be the principal author of the work, which must be largely the applicant's own work. The application must also report recent findings and cover research which is aligned with the CFAR3 vision and mission.

Applications will be accepted from researchers who have submitted papers for conferences where acceptance has not yet been confirmed. Such applications will be considered on the same basis as those where papers have been accepted. Any grants awarded will be conditional on the paper(s) being accepted for presentation and evidence of abstract acceptance must be submitted to cre.cfar@mcri.edu.au.

The CFAR3 Travel Committee will adjudicate the awarding of the Travel Grants and the number of grants will depend on the number and quality of applications received.

Travel Grants will be awarded for high quality, well-documented proposals. Grant recipients must notify <a href="mailto:cre.cfar@mcri.edu.au">cre.cfar@mcri.edu.au</a> of any additional funding awarded for this travel. In order to provide as many grants as possible, CFAR requests that any alternative funds available be exhausted before claiming CFAR3 Travel Grant funds to cover the remaining travel expenses.

CFAR3 asks that any presentation funded by this Grant includes an acknowledgement of support:

"This presentation was supported by a Travel Grant from the Centre for Food Allergy Research."

You will also receive the CFAR logo to display on your presentation acknowledgements slide or poster.

Grant recipients must arrange their own registration, travel and accommodation, and costs up to the maximum allowable will be reimbursed after conference attendance.

### CFAR3 Travel Grants for Hot Publications Session at ASCIA's annual CFAR Symposium Day

CFAR has supported postgraduate students and earlymid career researchers to attend the Hot Publications Session at the CFAR Symposium Day of the annual ASCIA Conference.

Applicants whose food allergy research has been submitted / accepted for publication in a peer-reviewed journal within the previous 12 months will be invited to apply to present their work in the Hot Publications session.

Travel support, includes:

- 1 night accommodation
- · Return domestic airfares if required
- 1-day registration to the CFAR Symposium Day.

A separate application call will be issued around mid-June each year for the Hot Publications Travel Grants.

Enrolled postgraduate students or level A-D academics within 15 years of your PhD being awarded – as well as being supervised or managed by a CFAR3 Chief or Associate Investigator - will be eligible.



